

Application for Employment



**Building Automation Products,
Incorporated**

People * Building * Sensors

**Design, Manufacture, and Sales of High Quality and Innovative Sensors and
Components for Use in Monitoring Commercial Heating, Air Conditioning,
Ventilation, Refrigeration Systems (HVAC/R)**

**BAPI
750 North Royal Avenue
Gays Mills, Wisconsin 54631
608-735-4800**

Application Date: _____

APPLICATION FOR EMPLOYMENT

BAPI affords equal opportunity to all applicants for all positions without regard to race, color, religion, gender, national origin, age, veteran status, sexual preference, status with regard to public assistance, disability, and any other status protected under federal, state, and local regulations prohibiting discrimination in employment.

Name: _____ Social Security Number: _____

Address: _____
Street City State Zip

Primary Phone #: _____ Secondary Phone #: _____

Email address: _____

Are you legally eligible to work in the United States? _____ (Employment is contingent upon proof of eligibility.)

Are you over the age of 18? Yes ___ No ___ (Check one; do not give your age.)

For what position are you applying? _____ Permanent? _____ Seasonal? _____

Full-time? _____ Part-time? _____ If part-time, # of hours desired? _____/week

How did you learn of this opening? Y / N BAPI Website
Y / N Online Job Posting _____
Y / N Referral _____

Is anyone related to you employed by BAPI? Yes ___ No ___ If so, state relationship. _____

Have you applied for employment at BAPI before? Yes ___ No ___ If so, when? _____

Date you are available to begin work? _____ Compensation Expected _____

EDUCATION

NAME	LOCATION: City and State (phone if available)	COURSE OF STUDY or MAJOR(S)	DID YOU GRADUATE ?	DIPLOMA OR DEGREE EARNED
High School: (name) _____			YES NO Years completed 1 2 3 4	
College or Technical School: _____			YES NO Years completed 1 2 3 4	
Other: _____				
Service in the Military: Branch _____		Training Received:	Current/Final Rank	Type of Discharge

Please list any relevant licenses, certifications, or professional memberships. (Please include expiration dates, if applicable.)

JOB SKILLS Please list your job skills as they relate to position you are applying for.

At BAPI, character, work habits, communication, and attitude are at least as important as initial job skills. Please answer this question and write in complete sentences: Why do you think you would be a good fit for employment at BAPI?

EMPLOYMENT HISTORY (*Beginning with your most current experience*). Please put an “X” in the left margin next to any former employer you do not wish us to contact and a brief explanation why.

Are you currently employed? _____ If so, is there a planned end to that employment? _____ If so, when? _____

Company/Employer Name	Employed From _____ To _____	Final Compensation _____	Phone Number _____
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Position/Job/Title _____ Name of Supervisor _____

Address: _____

Reason for Leaving and Explanation: _____

Company/Employer Name	Employed From _____ To _____	Final Compensation _____	Phone Number _____
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Position/Job/Title _____ Name of Supervisor _____

Address: _____

Reason for Leaving and Explanation: _____

Company/Employer Name	Employed From _____ To _____	Final Compensation _____	Phone Number _____
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Position/Job/Title _____ Name of Supervisor _____

Address: _____

Reason for Leaving and Explanation: _____

Please list all other employers in the last ten years, stating company name, their location (*city & state*), and dates of employment.

As you understand them, are you able to perform the essential functions of the position for which you are applying with or without reasonable accommodation? Yes _____ No _____ (If you feel you do not know enough about the essential functions of the position, do not complete this statement until you do.) What reasonable accommodation(s) might you need?

Have you been convicted of a felony? Yes ____ No ____ If yes, please state the nature of the offense and date of conviction. (A conviction will not exclude you from employment consideration unless the offense you were convicted of could reasonably relate to the position.)

APPLICANT'S CERTIFICATION AND AGREEMENT

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge, and I have not knowingly withheld any fact or circumstance that would, if disclosed, affect my application unfavorably. I understand that any misrepresentation, deception, or false statement made in this application may at the company's discretion, result in my not being considered for employment, the withdrawal of any offer of employment, or the termination of my employment with BAPI.

I authorize BAPI to verify the accuracy of all that I have shared and to obtain reference information on my education, work history, work performance, and other qualifications. I hereby release BAPI from any and all liability that, at any time, could result from obtaining and basing an employment decision on such information.

I agree that should an employment offer be extended to me and I accept it that I will fully adhere to BAPI's policies, procedures, and rules. I further understand that neither the policies, procedures, and rules nor anything said during the interview or other discussions with agents of BAPI shall be deemed to constitute or imply a contract of employment. I understand that any employment offered (except that offered through a specific contract bearing the signature of BAPI's president) is at will employment and for an indefinite duration and that either I or BAPI may terminate my employment at any time with or without notice or cause.

I understand, as a condition of any employment with BAPI, that I will sign both a Confidentiality and Non-Disclosure Agreement and a Non-Competition and Non-Solicitation Agreement.

I understand that if offered a position with BAPI, I may be required to submit to a pre-employment medical examination, drug screening, and/or background and credit check as a condition of employment. I understand that unsatisfactory results from, refusal to cooperate with, or attempt to affect the results of these pre-employment tests and checks may result in withdrawal of any employment offer or termination of employment at the discretion of the company, and that I will receive a copy of any information used in making such adverse decision.

Applicants Signature: _____ Date: _____