

# **Application for Employment**



**Building Automation Products,  
Incorporated**

**People - Building - Sensors**

**Design, Manufacture, and Sales of High Quality and Innovative Sensors and  
Components for Use in Monitoring Commercial Heating, Air Conditioning,  
Ventilation, Refrigeration Systems (HVAC/R)**

**BAPI  
750 North Royal Avenue  
Gays Mills, Wisconsin 54631  
608-735-4800**



# APPLICATION FOR EMPLOYMENT

BAPI affords equal opportunity to all applicants for all positions without regard to race, color, religion, gender, national origin, age, veteran status, affectional preference, status with regard to public assistance, disability, and any other status protected under federal, state, and local regulations prohibiting discrimination in employment.

Name: \_\_\_\_\_ Social Security Number: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip Phone: \_\_\_\_\_

Email address: \_\_\_\_\_ Mobile or other phone number: \_\_\_\_\_

For what position are you applying? \_\_\_\_\_ Fulltime? \_\_\_\_\_ Part-time? \_\_\_\_\_

How did you learn of this opening? \_\_\_\_\_ If part-time, no. of hours desired \_\_\_\_/week

Are you legally eligible to work in the United States? \_\_\_\_\_ (Employment is contingent upon proof of eligibility.)

Are you over the age of 18? Yes \_\_\_ No \_\_\_ (Check one; do not give your age.)

Have you applied for employment at BAPI before? \_\_\_\_\_ If so, when? \_\_\_\_\_

You would be available to begin work on or after what date? \_\_\_\_\_ Compensation Expected \_\_\_\_\_

Is anyone related to you employed by BAPI? \_\_\_\_\_ If so, state here the relationship. \_\_\_\_\_

**At BAPI, character, work habits, communication, and attitude are at least as important as initial job skills. Please answer this question and write in complete sentences: Why do you think you would be a good fit for employment at BAPI?**

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## EDUCATION

NAME	LOCATION: City and State (phone if available)	COURSE OF STUDY or MAJOR(S)	DID YOU GRADUATE ?	DIPLOMA OR DEGREE EARNED
High School: (name) _____			YES NO Years completed 1 2 3 4	
College or Technical School: _____			YES NO Years completed 1 2 3 4	
Other: _____				
Service in the Military: Branch _____		Training Received:	Current/Final Rank	Type of Discharge

**EMPLOYMENT HISTORY** (Beginning with your most current experience). **Please put an "X" in the left margin next to any former employer you do not wish us to contact and explain why.**

Are you currently employed? \_\_\_\_\_ If so, is there a planned end to that employment? \_\_\_\_\_ If so, when? \_\_\_\_\_

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Company/Employer Name _____	Employed from _____ to _____	Final Compensation _____	Phone Number _____
Position/Job/Title _____		Name of Supervisor _____	
Address: _____			
Reason for Leaving and Explanation: _____			

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Company/Employer Name _____	Employed from _____ to _____	Final Compensation _____	Phone Number _____
Position/Job/Title _____		Name of Supervisor _____	
Address: _____			
Reason for Leaving and Explanation: _____			

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Company/Employer Name _____	Employed from _____ to _____	Final Compensation _____	Phone Number _____
Position/Job/Title _____		Name of Supervisor _____	
Address: _____			
Reason for Leaving and Explanation: _____			

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If you have had other employers in the last ten years, give name, city, state, and date of leaving each.

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As you understand them, are you able to perform the essential functions of the position for which you are applying with or without reasonable accommodation? (If you feel you do not know enough about the essential functions of the position, do not complete this statement until you do.) What reasonable accommodation(s) might you need?

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Have you been convicted of a felony? Yes \_\_\_ No \_\_\_ If yes, explain the details of the offense and conviction. (A truthful response and accurate information will enhance your opportunity for employment by BAPI unless the offense of which you were found guilty could reasonably be an issue in the position for which you are applying.)

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Please continue on back of form.

APPLICANT’S CERTIFICATION AND AGREEMENT

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge, and I have not knowingly withheld any fact or circumstance that would, if disclosed, affect my application unfavorably. I understand that any misrepresentation, deception, or false statement made in this application may at the company’s discretion, result in my not being considered for employment, the withdrawal of any offer of employment, or the termination of my employment with BAPI.

I authorize BAPI to verify the accuracy of all that I have shared and to obtain reference information on my education, work history, work performance, and other qualifications. I hereby release BAPI from any and all liability that, at any time, could result from obtaining and basing an employment decision on such information.

I agree that should an employment offer be extended to me and I accept it that I will fully adhere to BAPI’s policies, procedures, and rules. I further understand that neither the policies, procedures, and rules nor anything said during the interview or other discussions with agents of BAPI shall be deemed to constitute or imply a contract of employment. I understand that any employment offered (except that offered through a specific contract bearing the signature of BAPI’s president) is at will employment and for an indefinite duration and that either I or BAPI may terminate my employment at any time with or without notice or cause.

I understand, as a condition of any employment with BAPI, that I will sign both a Confidentiality and Non-Disclosure Agreement and a Non-Competition and Non-Solicitation Agreement.

I understand that if offered a position with BAPI, I may be required to submit to a pre-employment medical examination, drug screening, and/or background and credit check as a condition of employment. I understand that unsatisfactory results from, refusal to cooperate with, or attempt to affect the results of these pre-employment tests and checks may result in withdrawal of any employment offer or termination of employment at the discretion of the company, and that I will receive a copy of any information used in making such adverse decision.

Applicants Signature: \_\_\_\_\_

Date: \_\_\_\_\_